

## 2005 Alpha Epsilon Annual Meeting Minutes

### ASAE Annual International Meeting · Tampa, Florida · July 17, 2005

1. Russell Persyn, National President, called the meeting to order and welcomed meeting attendees (list attached at the end of the minutes).
2. Minutes of the 2004 meeting were provided to each attendee for review and were approved by general acclimation.
3. Treasurer's Report: The 2004-2005 Treasurer's report was included with the minutes of the previous meeting. Notable changes to the organization's finances were made during the year. In order to ease transition between officer teams, all accounts were moved to State Farm Bank. A total of \$1000 was moved from the business checking account into a money market account to generate interest. The remaining funds will be moved into the money market account.
4. Introductions: Officers and attendees introduced themselves to the group.
5. Award Presentations: Virginia Tech was named as the Outstanding Chapter and Oklahoma State was named most improved. Pictures of the Oklahoma State representatives were photographed for inclusion in Resource magazine and the AE website.
6. Old Business:
  - a. New certificates were ordered and were changed to reflect the new member intake procedure. Changes include:
    - i. Designation of Honorary vs. Active on the certificate
    - ii. Certificates will be sent pre-filled to chapters
      1. Records of member induction
      2. Improve/maintain accuracy of the database
    - iii. Now include year of induction
  - b. Lapel pins were purchased and members attending the national meeting were provided with one free of charge.
  - c. Stationery
    - i. Stationery from the national organization will not be provided to local chapters, though they may create their own.
7. New Business
  - a. The officer team forwarded a proposal to the members on the transfer of certificate administration to ASAE staff. This would include maintenance of records and may include transfer of funds to ASAE. Benefits would include continuity of written records. Concern was voiced on the access to organization records and dues pricing.

- i. Mary Womack (Ok St) moved to transfer administrative duties to ASAE with a cap on national dues at \$20. Monette Hancock seconded the motion. The motion was approved.
- b. Chapter Awards
  - i. Travis Tsunemori (ASAE) moved to reduce the number of chapter awards to include only the Outstanding and Most Improved at \$400 and \$250, respectively. The 2<sup>nd</sup> Outstanding award will be used as seed grant money for a new activity. The motion was seconded and approved.
    - 1. A call for applications will be sent in the fall semester and applications will be due in March and announced at the Annual Meeting.

## 8. Adjourn

### 2005 Meeting Attendees:

Adotey, Bless	U of Kentucky
Armstrong, Meagan	Oklahoma State
Butts, Chris	USDA-ARS
Christianson, Laura	Oklahoma State
Danao, Grace	U of Kentucky
Dixon, Scott	U of Illinois
Hancock, Monette	U of Illinois
Johnson, Kendra	Texas A&M
Persyn, Russell	Texas A&M
Purswell, Joseph	USDA-ARS
Reeder, Randall	Ohio State
Ross, David	U of Maryland
Roth, Jonathan	U of Illinois
Sivaraman, Babu	U of Florida
Speer, Marisa	Texas A&M
Thorp, Kelly	Iowa State
Tsunemori, Travis	ASAE
Wolanin, Melinda	U of Kentucky
Womack, Mary	Oklahoma State
Zhang, Naiqian	Kansas State